

2022 TAX YEAR CAR and TRUCK EXPENSE WORKSHEET

Vehicle Information

(Complete for **all** vehicles)

Vehicle 1

Vehicle 2

Vehicle 3

1. Make & model of vehicle.....
2. Date placed in service.....
3. Type of vehicle.....
4. a) Ending mileage reading.....
 b) Beginning mileage reading.....
 c) **Total miles** for the year.....
5. Business miles for the year.....
6. Commuting miles for the year.....
7. Other personal miles for the year.....

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8. Is another vehicle available for personal use?.....
(Circle Yes or No)
9. Was the vehicle available for personal use during off-duty hours?.....
(Circle Yes or No)
10. Was the vehicle used primarily by a more than 5% owner or related person?.....
(Circle Yes or No)
11. a) Is there evidence to support the business use claimed?.....
(Circle Yes or No)
- b) If 'YES' is the evidence written?.....
(Circle Yes or No)

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Standard Mileage Rate

12. Does vehicle qualify for standard mileage rate?.....
(Circle Yes or No)
13. Was the vehicle leased?.....
(Circle Yes or No)
14. **Standard mile deduction**

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Actual Expenses

15. Expenses:
 - a) Gasoline, oil, repairs, insurance, etc.....
 - b) Vehicle registration, license (excluding property taxes).....
 - c) Vehicle lease or rental fees.....
 - d) Parking and tolls.....

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